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This page is part of Section 3 - External auditor certificate and opinion 2015/16

Zeal Monachorum Parish Council
Audit Report for the year ended 31 March 2016

Matters reported

Section 2 - Accounting statements

Our audit identified a number of inconsistencies between the Annual Return and the other documentation supplied. We have sought clarification from the clerk that the revised figures that we have derived from the underlying records are correct and have proposed the following amendments to the Annual Return. The Council should satisfy itself that these revised figures are correct and ensure that, in future years, the Annual Return is consistent with the underlying supporting information. The revised figures are:

2014/15	
Box 1 – Balances b/fwd	£2,967
Box 2 – Precept or rates and levies	£3,094
Box 3 – Total other receipts	£1,051

2015/16	
Box 1 - Balances b/fwd	£3,419
Box 2 – Precept or rates and levies	£3,807
Box 3 – Total other receipts	£193
Box 4 - Staff costs	£1,684
Box 6 - All other payments	£1,095
Box 7 - Balances carried forward	£4,640
Box 8 - Total value of cash	£4,640

The Council should restate the 2016 figures on next year's Annual Return and write "Restated" beneath the £ sign on the 2016 column.

Other matters not affecting our opinion which we wish to draw to the attention of Zeal Monachorum Parish Council for the year ended 31 March 2016

Trust funds

Box 11 on Section 2 and Objective K on the internal auditors report, the trust funds disclosure note, has been left unanswered for 2015/16 on the Annual Return. The Council has confirmed that these boxes should read 'No' and 'N/A' respectively.

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Zeal Monachorum Parish Council
Audit Report for the year ended 31 March 2016

Other matters not affecting our opinion which we wish to draw to the attention of Zeal Monachorum Parish Council for the year ended 31 March 2016 continued.

Order of signing the Annual governance statement (Section 1) and the Accounting statements (Section 2)

The Parish Council has considered, approved and signed the Annual Governance Statement (Section 1) and the Accounting Statements (Section 2) on the same day and under the same minute reference. The Accounts and Audit Regulations 2015 stipulate that the Annual Governance Statement must be considered, approved and signed before the Accounting statements at Section 2 by resolution of members of the authority meeting as a whole. In future, the Parish Council should ensure that the minute references clearly demonstrate that the Annual Governance Statement was considered, approved and signed before the Accounting statements.

Grant Thornton UK LLP.

Grant Thornton UK LLP
Date 25/9/16.

Our ref DVN410