ZEAL MONACHORUM PARISH COUNCIL

Minutes of the Ordinary Meeting of Zeal Monachorum Parish Council on Thursday 30th May 2024

MINUTES

Present - Councillors: Rob Peck (Chair), Peter Heal (Vice Chair) Sally Rowden, Ken Hogg, Mike Russell, Councillor Alex White (District) + The Clerk 1 MOP

Apologies - Alison Birchwhite, Jocelin Birchwhite, Councillor Natalia Letch (District), Councillor Squires (County)

		Action
1.	**Declarations of Interest** No declarations of interest were provided by members.	
2.	**To approve and sign Minutes of the Ordinary Meeting held on 28th March 2024 & Approval of minutes from the Planning Meeting held on the 17th April 2024.** These minutes were approved by all members and signed by the Chairman. **Proposed –** Councillor Heal **Seconded –** Councillor Rowden	
3.	**Open Forum** – an opportunity for the Electors to address the Parish Council. The Parish Council encourages the use of an Open Forum. MOP – The road into Zeal is getting worse and worse. Can this be reported to Highways again. Some work appears to have taken place, but this is not acceptable. It was noted that these issues were historic and ongoing. There is an issue regarding the water egress onto the Highway. Southwest Water have not taken responsibility for the water. Highways will be asked by the Clerk to consider the road repairs again. The condition of Water Lane and Stopgate was also noted to be of poor quality. It was also asked that a site visit be arranged with Margaret Squires and a Highways Representative? Pete Heal will seek a meeting with DCC.	**Cllr Heal**
4.	**County / District Council report** **Alex White –** The refusal of the planning application for Monks View was raised. This was a good decision and the comments from the Parish Council were noted in the report on approval. Planning questions were raised as work is being undertaken at Foldhay and Mans Newton. The owners at Manns Newton have worked on the road for improved cattle movement. It was noted that this may well be a Class C Road, thus, work may be permitted. These concerns can be passed to Alex White, who can get enforcement in place.	
5.	**Property / Environment** **Zeal Monachorum Signage repairs at Hayne –** Report The Signage had been completed by Rob Peck. The Parish Council purchased the materials for the repair as Highways did not acknowledge our complaint. **Village Hall –** No further information was provided as a detailed report was given by Their Chair at the Annual Parish Meeting.	
6.	**Den Brook Windfarm Fund** The fishing Club have made a further application for improvements around the site. It was noted that the s.106 application had not been passed to the Clerk for further dissemination amongst members for approval. Peter Heal would provide this as soon as possible.	

Signed……

Chair to Zeal Monachorum Parish Council

Date of next Meetings 25th July 2024

7.	**Planning** **Ref**: 24/00450/FULL **Proposal:** Variation of condition 3 of planning permission 20/01158/FULL (Demolition of poultry buildings and erection of 5 dwellings and associated works) relating to external surfaces. **Location:** Land and Buildings at NGR 272239 104404 (Butts Park) Zeal Monachorum Devon. **Site Vicinity Grid Ref:** 272240 / 104404 **Parish:** Zeal Monachorum 61 **Link:** https://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SAJINFKS07T00 Note Only – Application refused. A general Discussion arose regarding the site.	
8.	**Finance** **Balance Instant Access** - £10,050.48 **Savings** - £2,069.93 **Payments to be made.** **Hayne Signage Materials -** £124.47 **Temporary Website and domain registration renewal** - £57.81 **Clerks Statutory Holiday Pay** - 16.8 hrs @16.65 - £279.72 **Village Hall Rent** – £125 The above payments were approved by all members. **Proposed –** Councillor Rowden **Seconded –** Councillor Peck	
9.	**To approve Parish Account for 2023/24** The Clerk presented accounts to members for the previous financial year. There were no questions from members or MOP. The accounts for financial year 2023/24 were approved by all members present. **Proposed** – Councillor Hogg **Seconded** – Councillor Heal	
10.	**To Approve AGAR / Annual Return to External Auditor – Exempt authority** The Clerk presented the Annual Return for exempt local authorities to members. The Internal audit undertaken found financial matters in order and raised no areas of concern. After members approved sections 2 & 3 and the Chairman and Clerk signed the documents for submission to the External auditor. **Proposed –** Councillor Hogg **Seconded –** Councillor Rowden	
11.	**Member Statements** **Peter Heal** – The seat at Wooton is almost ready. **Ken Hogg** – The memorial Seat for Ken Down is also nearly ready to be sited in the Church Yard.	
12.	**Part 2 -** To resolve that under section 1(2) of The Public Bodies (Admissions to Meetings) Act 1960, The public and representatives of the press and broadcast media be excluded from the meeting During consideration of items of business if publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as it involves the likely disclosure of personnel, commercially sensitive or legal matters. **There was no Part 2 held.** **The ordinary meeting ended at 20.45pm**	

Signed……

Chair to Zeal Monachorum Parish Council **Date of next Meetings 25th July 2024**